



The UNIVERSITY of OKLAHOMA
Anne and Henry Zarrow School of Social Work
Norman and Tulsa Campuses
2017 - 2018



Anne and Henry Zarrow Hall- Norman Oklahoma

MASTER OF SOCIAL WORK
PROGRAM HANDBOOK

CONTENTS

ADMINISTRATION	1
NORMAN CAMPUS INFORMATION	1
TULSA CAMPUS INFORMATION	2
MASTER OF SOCIAL WORK PROGRAM	3
BACKGROUND OF THE MSW PROGRAM.....	3
MISSION AND GOALS	3
DESCRIPTION OF PROGRAMS AND PROGRAM OPTIONS.....	3
GRADUATE ADMISSIONS POLICY	4
GRADUATE STUDENT ADMISSION REQUIREMENTS	4
ADVANCED STANDING GRADUATE STUDENT ADMISSION REQUIREMENTS	4
DUAL DEGREE GRADUATE STUDENT ADMISSION REQUIREMENTS	5
SOCIAL WORK TRANSFER GRADUATE STUDENT ADMISSION REQUIREMENTS.....	5
INTERNATIONAL GRADUATE STUDENT ADMISSION REQUIREMENTS	5
ENGLISH PROFICIENCY REQUIREMENTS	5
ADDITIONAL ADMISSIONS INFORMATION	6
ADMISSION MATERIALS AND PROCEDURES.....	6
<i>Application Timeline</i>	7
<i>Application Process</i>	7
<i>Ranking of Candidates</i>	7
<i>Conditional Admissions Policy- Traditional Program Standing</i>	7
<i>Advanced Standing Conditional Admissions Policy</i>	8
<i>Admission Decisions and Different School Programs</i>	8
<i>Admission is Campus and Program-Specific</i>	8
<i>Transfer Credit</i>	9
<i>Exemption from Required Courses</i>	9
<i>Campus and Program Transfers</i>	10
<i>Program Transfers</i>	10
MSW CURRICULUM.....	10
OVERVIEW	10
<i>Foundation Curriculum</i>	10
<i>Concentration Curriculum</i>	13
<i>Direct Practice Concentration</i>	13
<i>Administration and Community Practice Concentration</i>	16
PROGRAM AND COURSE SCHEDULING	18
REGISTERING FOR COURSES	18
COMMUNICATION FROM THE SCHOOL OF SOCIAL WORK	18
COMPREHENSIVE EXAM	18
NON-THESIS-COMPREHENSIVE EXAM POLICY & PROCEDURES.....	18
<i>Eligibility for Social Work Comprehensive Exam</i>	20
<i>Enrollment Requirements for the Comprehensive Exam</i>	20
<i>Unsatisfactory Performance</i>	21
<i>Examination Committee</i>	21
<i>Unsatisfactory Result of the Comprehensive Examination</i>	22
MASTER'S THESIS OPTION.....	22
<i>Elective Enrollment</i>	23
<i>Directed/Independent Readings</i>	23
DUAL DEGREE AND RELATED PROGRAMS.....	24
MASTER OF SOCIAL WORK AND MASTER OF PUBLIC HEALTH DUAL DEGREE.....	24
MASTER OF SOCIAL WORK AND MASTER OF ARTS IN INTERNATIONAL STUDIES	24
GENERIC DUAL DEGREES.....	24

CERTIFICATE PROGRAMS	25
PROFESSIONAL TRAINING PROGRAMS	25
CHILD WELFARE PROFESSIONAL ENHANCEMENT PROGRAM (CWPEP)	25
INTERDISCIPLINARY TRAINING PROGRAM IN CHILD ABUSE AND NEGLECT	25
LEADERSHIP EDUCATION IN NEURODEVELOPMENTAL AND RELATED DISABILITIES PROGRAM INTERNSHIP.....	26
PRACTICUM.....	26
PERSONAL CONDUCT AND COMPORTEMNT.....	26
ETHICS	26
CRIMINAL OFFENSES.....	26
SAFETY.....	27
STUDENT INSURANCE.....	27
ACADEMIC STANDARDS FOR STUDENTS.....	27
STUDENT ACADEMIC RESPONSIBILITIES.....	28
STUDENT GRIEVANCES OF FACULTY OR STAFF	28
STUDENT IMPAIRMENT	28
SCHOLARSHIPS AND FINANCIAL AID	28
STUDENT RESOURCES	29
ADVISING.....	29
UNIVERSITY OF OKLAHOMA - NORMAN CAMPUS STUDENT RESOURCES.....	29
UNIVERSITY OF OKLAHOMA -TULSA CAMPUS STUDENT RESOURCES	29
OU-TULSA STUDENT COUNSELING SERVICES.....	29
STUDENT ORGANIZATIONS AND PARTICIPATION IN GOVERNANCE	29
COURSE LISTING.....	30
REQUIRED FOUNDATION COURSES	30
REQUIRED DIRECT PRACTICE CONCENTRATION COURSES.....	31
REQUIRED ADMINISTRATION AND COMMUNITY PRACTICE CONCENTRATION COURSES.....	31
ELECTIVES, READINGS AND THESIS DESCRIPTIONS	32

ADMINISTRATION

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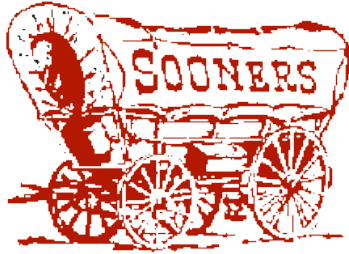
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MASTER OF SOCIAL WORK PROGRAM

BACKGROUND OF THE MSW PROGRAM



The profession of social work is devoted to the enhancement of human well-being and to the alleviation of poverty and oppression. These goals are accomplished through the promotion, restoration, maintenance and enhancement of the social functioning of individuals, families, groups, organizations and communities. The expansion of human service programs and areas of practice that utilize social work knowledge and skills create a demand for professionally-educated social workers. Social Work offers a challenging and exciting career for

the individual who is motivated to help others and who has a personal commitment to the advancement of social justice. The MSW degree program at the University of Oklahoma is accredited by the Council on Social Work Education, the accrediting body for educational programs in social work.

Social work education has been a part of the curriculum at the University of Oklahoma since 1917. A separate School of Social Work was established in 1935. The graduate program was fully accredited in 1957 and has maintained continuous accreditation. The school became the Anne and Henry School of Social Work in 2009 and moved into its state of the art facility Anne and Henry Zarrow Hall in the fall of 2011.

MISSION AND GOALS

The school achieves its mission by preparing skilled social work practitioners who are committed to practice that includes services to the poor and oppressed, by improving and developing social service programs, and by promoting professionalism in social work in Oklahoma. To this end, the school offers two degree programs: an undergraduate major in social work leading to a Bachelor of Arts in social work and a graduate program leading to a Master of Social Work. The mission of the school follows:

The Anne and Henry Zarrow School of Social Work advances relevant and high quality knowledge and values of social work practice useful in preparing competent social workers who can elevate the status of people, populations or communities that experience considerable vulnerability and injustice within Oklahoma and the broader society.

The University of Oklahoma Anne and Henry Zarrow School of Social Work aims to:

1. Develop social workers who are critical thinkers and competent at practice infused by professional values and ethics.
2. Prepare social workers with the knowledge and systemic skills necessary for effective practice with diverse individuals, families, groups, organizations, and communities.
3. Respond to the professional practice needs of historically oppressed groups and diverse backgrounds in Oklahoma, the nation, and the globe.
4. Affect societal change by improving social service delivery systems through:
 - faculty and student scholarship, research, and/or creative activities;
 - service, leadership, and evaluation of state and national human service programs; and
 - innovative continuing education and advanced training for practicing social work professionals.

DESCRIPTION OF PROGRAMS AND PROGRAM OPTIONS

The Master of Social Work degree is offered on both the OU-Norman and OU-Tulsa campuses. The traditional program is 60 credit hours; completed in a variety of options. The first 30 credit hours of the

program are termed *Foundation Social Work Practice* and the final 30 credit hours *Concentration Social Work Practice*. The advanced standing MSW is 33 credit hours and designed for students with a **baccalaureate degree in Social Work** (no other degrees qualify, per accreditation standards). Advanced Standing students begin in the summer semester by taking a foundational seminar meant to review and enhance their baccalaureate social work coursework.

	Traditional MSW	Advanced Standing MSW
Foundation Practice (First 30 hours)	Full Time – one year or Part Time – two years	Eligible students complete advanced standing seminar 3 hours (summer)
Concentration Practice (Final 30 hours)	Full Time – one year Or Part Time – two years	Full Time – one year Or Part Time – two years

Upon consultation with their advisor, and agreement from the Graduate Coordinator, students may adjust their plans of study. The Graduate College requires the MSW to be completed within five years. Students who need longer must consult with the Graduate Coordinator. **Students must complete all foundation practicum curriculum requirements before proceeding to the concentration practice curriculum.**

The content of courses taken during Foundation practice is geared toward essential foundational social work practice skills across micro and macro levels of practice. Concentration curriculum content is oriented to the student’s choice - Direct Practice (DP) focuses on preparing students with advanced social work practice skills to work with individuals, families and small groups whereas - Administration and Community Practice (ACP) focuses on preparing students for mezzo and macro-level social work practice by emphasizing advanced practice skills with large groups, communities and organizations.

GRADUATE ADMISSIONS POLICY

GRADUATE STUDENT ADMISSION REQUIREMENTS

All students admitted to the graduate program in social work must meet the following requirements:

- Possess a bachelor’s degree from an accredited college or university. The applicant’s course of study must include liberal arts content which is broadly defined as coursework in the natural and social sciences and in the arts and humanities.
- An introductory (undergraduate or graduate) course in statistics with a C or better is a prerequisite course requirement for Social Work Research I (S WK 5083). Students in the Advanced Standing program do not take S WK 5083, so the statistics requirement does not apply.
- Students admitted on a non-conditional basis have a grade point average of 3.0 or above. For all applicants, the Graduate College calculates GPA based on all coursework for the last degree completed.
- The successful applicant is expected to meet the requirements for ethics and physical and emotional well-being as presented in the Student Performance Policy.

ADVANCED STANDING GRADUATE STUDENT ADMISSION REQUIREMENTS

To meet eligibility for advanced standing status applicants must possess a Bachelor’s degree in Social Work (only) from a CSWE-accredited undergraduate program, within the most recent five years, and with a minimum 3.0 cumulative GPA. Only CSWE-approved baccalaureate Social Work programs are eligible.

Often, applicants to the program have not completed their BSW degrees at the time of application and admissions. Applicants to the Advanced Standing Program who do not have a GPA of 3.0 and are currently enrolled in a BSW program should follow these steps:

1. Indicate in their application that they are still awaiting final grades

2. Determine if they are enrolled in enough graded coursework in the spring semester to raise their GPA to a 3.0 (some students are enrolled in ungraded coursework and this coursework will NOT raise a GPA).
3. Once the above determination has been made, the student can then submit their FINAL transcripts to the graduate school to have their new GPA verified.
4. If the GPA is still not a 3.0 but between 2.75 and 2.99, student should refer to the policies related to Conditional Admission into the Advanced Standing Program.

DUAL DEGREE GRADUATE STUDENT ADMISSION REQUIREMENTS

Dual degree applicants must be accepted by both programs independently. After receiving notification of acceptance to both programs, students should schedule an appointment with the Graduate Coordinator to discuss their program of study.

SOCIAL WORK TRANSFER GRADUATE STUDENT ADMISSION REQUIREMENTS

If an applicant has completed a full year (all Foundation work-30 hours) of MSW work at a CSWE-accredited MSW program or is an Advanced Standing student, he or she may apply for admission for Concentration practice coursework.

Guidelines for Transferring Credit:

- Must be valid graduate credit in graduate-level courses
- Credit cannot be more than 5 years old of the time of admissions
- Credit must be applicable towards degree
- Credit carries a grade of A, B, or S. The S grade must be equivalent to a B or higher. Grades of a B-, P or CR do not transfer
- Credit must be approved by the School and the Dean of the Graduate College
- Credit from institutions that use the quarter, rather than semester system, may be subject to additional coursework

INTERNATIONAL GRADUATE STUDENT ADMISSION REQUIREMENTS

International applicants should review the information offered by International Student Services at <http://www.ou.edu/content/cis/iss.html> when first considering application. International Student Services can offer assistance on matters related to immigration status and student work/study requirements. Please be aware that the practicum requirements of the MSW program are often considered as unpaid work, so students may need to account for these hours when arranging international study.

Graduate applications and admission credentials from international applicants are processed in the same manner as described above, with the following additions:

International graduate applicants should use the standard University of Oklahoma graduate application. Other credentials are usually required; these are detailed on the Graduate College and Admission Web site.

Graduate College Requirement:

<http://www.ou.edu/admissions/apply/international/graduate-admission.html>

International Student Admission Requirements:

<http://www.ou.edu/admissions/home/requirements/international.html>

ENGLISH PROFICIENCY REQUIREMENTS

English proficiency requirements are discussed in detail on the Admissions and Records Web site at <http://www.ou.edu/content/admissions/apply/international/english-proficiency-requirements.html>

Before being admitted to the Graduate College, all applicants for whom English is a second language must present documentation of proficiency in the English language in one of the following ways:

1. An official score of at least 550 on the paper-based Test of English as a Foreign Language, 213 on the computer-based TOEFL or 79 on the IBT TOEFL. (Some graduate programs require a higher score. Check with the individual department for more specific information). The score must be sent directly from the Educational Testing Service. Scores over two years old by the beginning of the term the student wishes to enter are not acceptable unless the student has been attending school in the United States since the test date. Information about the TOEFL is available by writing to TOEFL, Box 899, Princeton, NJ 08541, U.S.A, or by accessing the TOEFL Web site, www.ets.org/toefl/
2. An official International English Language Testing System score of 6.5 (Some graduate programs require a higher score. Check with the individual department for more specific information). IELTS is jointly managed by the British Council, IDP, IELTS Australia, and the University of Cambridge English for Speakers of Other Languages Examinations. Information about the IELTS is available at IELTS website, <http://www.ielts.org/>
3. Secondary school work in the United States, including completion of the high-school curricular requirements required for freshman admission
4. Successful completion of 24 semester hours of college-level coursework, or a bachelor's degree or higher degree, from an accredited college in the United States or a country where English is the native language
5. Attendance at the University's Center for English as a Second Language or one of the other Oklahoma State Regents-approved intensive English language programs in Oklahoma until a satisfactory level of English proficiency (determined by TOEFL or IELTS and classroom assessment) is achieved. For programs that require a 550/213/79 TOEFL or 6.5 IELTS only, English proficiency can be established by submitting a TOEFL score of at least 500/173/61 or IELTS score of 5.5 and then satisfactorily completing 12 weeks intensive English language training at a Regents-approved school immediately prior to beginning regular classes. No college credit is awarded for intensive English language study.

***Consult the OU Graduate College Bulletin at <http://gradweb.ou.edu/> for greater detail.*

ADDITIONAL ADMISSIONS INFORMATION

- The 60 hour MSW program begins the fall semester.
- The Advanced Standing MSW program begins the summer semester.
- Final undergraduate transcripts must be submitted to the Graduate College before beginning classes and final GPAs must remain eligible for admission.
- OU Graduate College policies require that all master's students complete their degree requirements within a five-year period from the time of first admission. When a student withdraws from the school, he or she must reapply to the Office of Admissions and Records of the University and to the School. So long as a student maintains continuous enrollment, regulations applicable during the term of admission apply. Where degree requirements change during a student's enrollment, the student may be extended the opportunity to choose the new requirements. A student who interrupts enrollment for one year or longer and is readmitted is subject to regulations in effect at the time of readmission. Even if readmitted, all required coursework must be completed within the five-year period.

ADMISSION MATERIALS AND PROCEDURES

To apply to the University of Oklahoma Anne and Henry Zarrow School of Social Work, applicants must complete the University of Oklahoma Graduate College application. As a required part of this application, all applicants must also complete the social work supplemental materials (described below). For the complete application process, view the MSW Graduate Application Webpage at <http://socialwork.ou.edu/admissions1>

Application Timeline

- November 1: Begin accepting applications, materials available on website
- February 1: Discontinue accepting applications (**Firm Deadline**)
All files are double checked for completeness
Faculty read candidate files and rank candidates
- By April 10: Admissions decisions are finalized
- By April 15: All students are notified of admission status via e-mail and letter, although some students may be notified sooner
- Students can be notified earlier **if** admission is contingent on fellowships, assistantships, or other awards

Application Process

The University of Oklahoma Graduate College Application includes:

- Basic Application
- Processing fee
- Official Transcripts
- Additional requirements by the School of Social Work include:
 - Professional Résumé
 - Admissions Statement
 - Three (3) letters of recommendations using recommendation form. References whom you have had contact in a work, academic or volunteer environment are required. Advanced Standing applicants must have a letter from the Director of the BSW program where their degree was earned.

Ranking of Candidates

The School seeks mature, emotionally stable individuals with a strong sense of personal responsibility and integrity. With this in mind, applicants are ranked by the School's faculty through an evaluation, weighing all admission materials (e.g., admissions statement, work experience, recommendation forms). In addition to academic performance, measured primarily by the Grade Point Average, the faculty considers other factors that contribute to the development of the professional social worker. Formal work experience in the human services, particularly in settings that serve public social services clients, is important. Other factors considered include: volunteer experience in the human services; life experiences and opportunities for personal growth, leadership, communication and interpersonal relationship skills; problem solving ability; the ability to work with and respect persons from diverse backgrounds; health and stamina; motivation for graduate work and a career in social work; and commitment to issues of social, political and economic justice.

As it makes admission decisions, the faculty seek to build a student body composed of students from varied and diverse backgrounds with the potential and desire to work effectively with the varied vulnerable populations that social work serves.

Conditional Admissions Policy- Traditional Program Standing

Students with a GPA between 2.50 and 2.99, with an otherwise outstanding application, may be considered for conditional admission by the Graduate College and the School. These students must meet additional requirements specified by the Graduate College and the School. Students with GPAs below 2.5 are not considered for admission.

Students with a GPA lower than 2.75, qualify for an exception if, subsequent to their bachelor's degree, they have completed **three years of paid, full-time work** (or the equivalent thereof) in social work or a closely related human services field. Such applicants may be considered for conditional admission if their GPA, as calculated by the Graduate College, is 2.50 or higher.

Students may be admitted conditionally for other circumstances besides the GPA, such as missing prerequisite coursework.

For students admitted conditionally, the following conditions apply:

- Students must make no grade lower than a B in the first 12 hours of the program, maintaining a 3.0 GPA. If a grade lower than a B is made, the student will be discontinued from the MSW program.

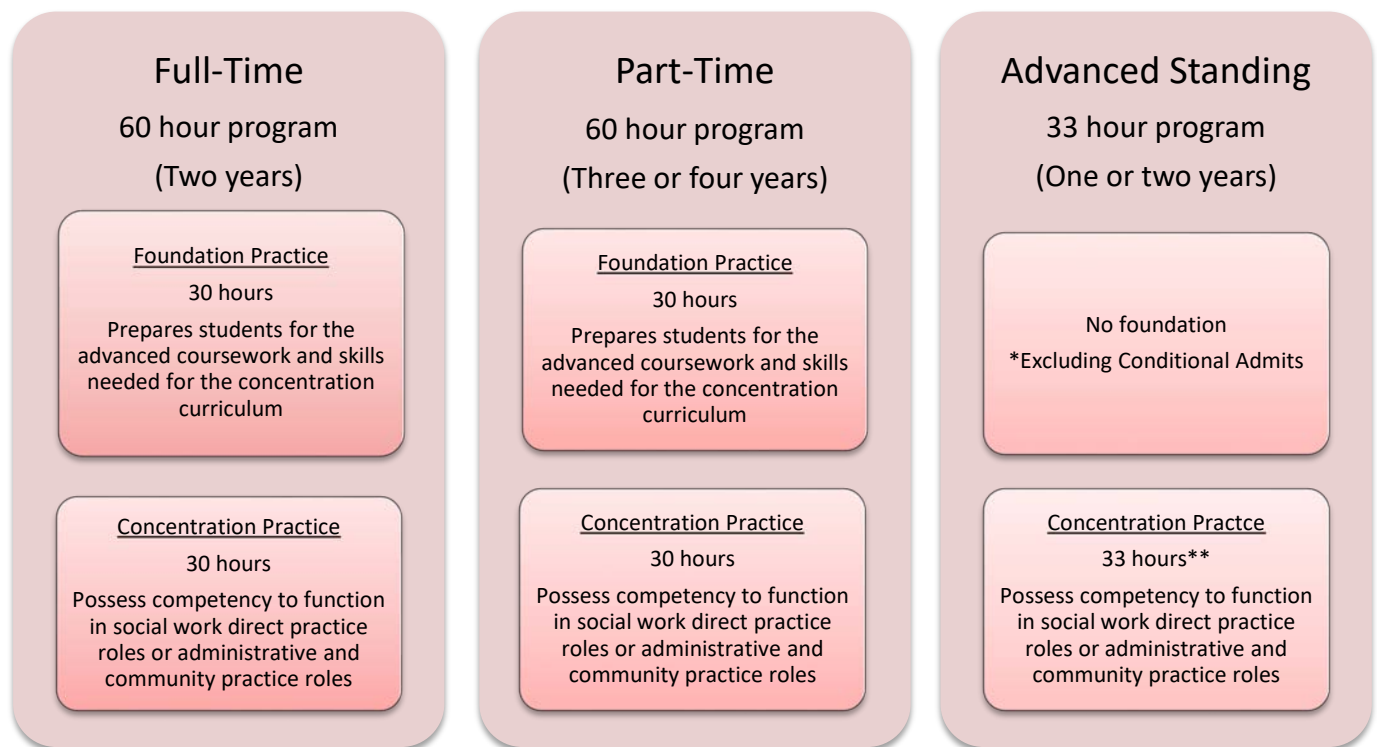
For more information on Graduate College policy, see the University of Oklahoma Graduate College Bulletin or go to: <http://gradweb.ou.edu/>.

Advanced Standing Conditional Admissions Policy

To be considered for Conditional Admission into the Advanced Standing program, the following conditions apply.

- Must have a 2.75-2.99 GPA from BSW degree earned.
- Admitted into the part time program, student must complete 12 hours of MSW Foundation Year coursework with no grade lower than B.
 - If successful in maintaining B average, the School forwards a letter recommending admission into the Advanced Standing program.
 - If a student is unsuccessful in meeting the stipulations of conditional admission they are dis-enrolled from the program.
- These policies apply only as space allows; otherwise, students with low GPAs are denied admission.
- Conditional admits may not be admitted into the program of their choice. Discretion regarding program will be that of the School.

Admission Decisions and Different School Programs



Admission is Campus and Program-Specific

- Students may not attend required classes on a different campus and/or in a different program without documented permission of the Graduate Coordinators of both campuses.

- Students admitted to the full-time program on the Norman campus may not attend required classes in the part-time program without the Graduate Coordinator's permission.

If you wish to request a change of program or campus, you must contact the Graduate Coordinator of your campus where you were admitted; disenrollment will occur otherwise.

Transfer Credit

Only graduate level coursework, not used for the completion of another degree, is applicable for the MSW degree. Students seeking a credit transfer should contact the Graduate Coordinator of the campus in which they are enrolled. The School may accept up to six hours of approved graduate course credit from another college or university or up to a full first year (30 hours) from a school of social work accredited by the Council on Social Work Education. These actions are contingent on the approval of the Graduate Coordinator and the Dean of the Graduate College. Before requesting credit transfer please note:

1. The coursework transferred must represent valid graduate credit from an institution accredited to offer master's courses; undergraduate coursework is nontransferable.
2. Credit hours counted toward a completed master's degree are nontransferable
3. Credits must carry a grade of "A", "B" or "S" (Satisfactory).
4. Credits must not be five years or older at the time of beginning the MSW program
5. Credit hours earned by correspondence courses, workshops, seminars and other similar continuing education offerings are nontransferable.
6. Only practicum course credits earned from other CSWE accredited MSW programs are transferable for the purposes of fulfilling the foundation practicum.
7. Academic credit is not given for life experience or previous work experience.
8. The credits must be approved by the School's Graduate Coordinator and by the Graduate College Dean
9. The credit must meet all university and Graduate College requirements. Key Graduate College policies as presented in the Graduate College Bulletin are on their website:
<http://www.ou.edu/gradweb/>

Exemption from Required Courses

Students who can demonstrate equivalent coursework may be considered for exemption from the following required foundation practice courses. Where a student is exempted from a required course, they do not earn credit for the course; instead they must take additional elective credit to complete the credit hours needed for the degree.

S WK	5083	Social Work Research Methods I
S WK	5103	Generalist Practice I
S WK	5233	Human Behavior: Individuals, Families, and Treatment Groups
S WK	5333	Human Diversity and Societal Oppression
S WK	5093	Social Work Research Methods II
S WK	5113	Generalist Practice II
S WK	5243	Human Behavior II: Groups, Organizations and Communities
S WK	5313	Social Welfare Policy Practice and Analysis

Students who wish to be considered for an exemption must notify the Graduate Coordinator's office at the school at least two months prior to the first meeting of the class for which they seek an exemption. A copy of the syllabus for the course being considered and a transcript reflecting the student's grade in the course, which must be a "B" or better, must be provided for consideration for exemption. An examination of relevant content is required.

Students wishing to request an exemption should note the following:

1. The substituted course must be graduate-level.
2. Not more than five years old at the time program begins.

3. The course carries a grade of “A”, “B” or “S” (Satisfactory).
4. The substituted course is approved by the Graduate Coordinator.

Campus and Program Transfers

Students who wish to transfer to a different campus site (Tulsa to Norman or Norman to Tulsa) may request to do so. Students must contact the Graduate Coordinator of their campus to make this request. Requests may or may not be granted as transfers will depend on the capacity of the other campus to accept an additional student.

Program Transfers

Students who wish to change their status in a program (such as a change from full time to part time, or a change in concentration) also must contact the Graduate Coordinator to request a change of status. Again, these changes are subject to availability. Students also should realize that many courses are only offered during specific semesters and a change in program status may result in delays in order to complete required coursework. Students should indicate a legitimate reason for the transfer at the time of the request. Transfer decisions will be made on a first-come first-served basis and as space allows in the other programs.

MSW CURRICULUM

OVERVIEW

The program consists of both a foundation and concentration curriculum. Students are required to complete the Foundation practice classes (including practicum) prior to taking Concentration practice classes (including practicum).

Foundation Curriculum

The Foundation practice curriculum is based on a generalist model of social work practice that prepares students for the advanced coursework and skills needed for the Concentration practice curriculum. The following is a list of the Foundation practice curriculum courses.

Required Courses:

- S WK 5083 Research Methods I
- S WK 5103 Generalist Practice-Individuals /Families/Groups
- S WK 5233 Human Behavior -Individuals/Families/Groups
- S WK 5333 Human Diversity and Societal Oppression
- S WK 5413 Social Work Practicum I
- S WK 5093 Research Methods II
- S WK 5113 Generalist Practice-Group/Orgs/Communities
- S WK 5243 Human Behavior II: Groups, Organizations and Communities
- S WK 5313 Social Welfare Policy Practice/Analysis
- S WK 5423 Social Work Practicum II

The following competencies are operationalized by the Anne and Henry Zarrow School of Social Work faculty in order to illustrate the expectations of students following the completion of the foundation curriculum:

Foundation Practice Curriculum
Students know the profession’s history and are committed to SW core values and principles. They recognize that SW as a profession is unique in its focus on social justice and person in the environment. Competencies operationalized:
F 1.1 Advocate for client access to services available in their communities.
F 1.2 Recognize the importance of identifying the influence of their own values on practice.

F 1.3 Identify and discuss professional roles and boundaries.
F 1.4 Identify and discuss professional demeanor in behavior, appearance, and communication.
F 1.6 Understand the importance of life-long learning.
F 1.7 Understand the importance of supervision and consultation.
Students have read and discussed the SW Code of Ethics. They are knowledgeable of the value base of the profession, its ethical standards, and relevant laws. Competencies operationalized:
F 2.1 Recognize personal values in a way that gives priority to professional values in guiding practice
F 2.2 Make ethical decisions by identifying the relevant standards in the NASW Code of Ethics.
F 2.3 Tolerate ambiguity in resolving ethical conflicts.
F 2.4 Describe ethical reasoning using SW ethics hierarchy.
Students are knowledgeable about scientific inquiry, and the importance of critical reading of research. Competencies operationalized:
F 3.1 Identify and appraise multiple sources of knowledge, including research-based knowledge.
F 3.2 Identify and critique multidimensional assessment, prevention, intervention, and practice evaluation tools.
F 3.3 Demonstrate effective oral and written communication in working with individuals, families, groups, organizations, communities, and colleagues.
F 3.4 Identify and describe multiple theoretical perspectives.
Students understand how diversity shapes the human experience. Diversity is understood as the intersection of multiple factors, which include age, class, gender, color, culture, disability, ethnicity, gender, gender identity, immigration status, political ideology, race, religion, and sexual orientation. Competencies operationalized:
F 4.1 Recognize the extent to which a culture's structures and values may oppress, marginalize, alienate, create or enhance privilege and power
F 4.2 Identify personal biases in working with diverse groups
F 4.3 Understand the importance of difference in shaping life experiences
F 4.4 View themselves as learners and engage those with whom they work as informants
Students understand that each person, regardless of position in society, has basic human rights, such as freedom, safety, privacy, an adequate standard of living, health care, and education. Competencies operationalized:
F 5.1 Describe theories of social justice and the mechanisms of oppression and discrimination
F 5.2 Advocate for human rights and social and economic justice
Students understand quantitative and qualitative research along with the scientific and ethical approaches to building knowledge. Competencies operationalized:
F 6.1 Understand the importance of evidence-based practices
F 6.2 Conduct informed literature reviews when working with specific client problems
F 6.3 Use research evidence to inform practice
F 6.4 Evaluate a community's use of evidence-based practices in a specific practice area
Students are knowledgeable about human behavior across the life span. They can describe theories pertaining to biological, social, cultural, psychological, and spiritual development. Competencies operationalized:
F 7.1 Discuss conceptual frameworks that guide the processes of assessment, intervention, and evaluation
F 7.2 Understand the complex interrelatedness of individuals and the various systems that comprise their social environment
F 7.3 Understand basic developmental processes, achievements, and challenges through the lifespan
Students know the history and current structures of social policies, services, and service delivery.

Competencies operationalized:
F 8.1 Analyze, formulate, and advocate for policies that advance social well-being
F 8.2 Collaborate with colleagues and clients for effective policy action
Students recognize that the context of practice is dynamic, and ever changing. Competencies operationalized:
F 9.1 Continuously discover, appraise, and respond to changing locales, populations, scientific and technological developments, and emerging societal trends to provide relevant services.
F 9.2 Advocate for sustainable changes in service delivery and practice to improve the quality of social services.
Students have the knowledge and skills to practice with individuals, families, groups, organizations, and communities. Competencies operationalized:
F 10.1 Engagement
F 10.1(a) Use empathy, unconditional positive regard, genuineness, reflective listening and other engagement strategies
F 10.1(b) Reduce client resistance through joining techniques.
F 10.1(c) Describe agency services with full transparency and informed consent around mutually agreed upon outcomes
F 10.1(d) Develop a mutually agreed-on focus of work and desired outcomes
F 10.2 Assessment
F 10.2(a) Collect, organize, and interpret basic client data multidimensional bio-psycho- social-spiritual assessments
F 10.2(b) Identify client strengths and limitations.
F 10.2(c) Develop intervention plans through the use of mutually agreed-on goals and objectives
F 10.2(d) Select appropriate, evidence-based intervention strategies
F 10.3 Intervention
F 10.3(a) Initiate actions to achieve organizational goals
F 10.3(b) Develop intervention plans through the use of mutually agreed-on goals and objectives
F 10.3(c) Help clients resolve problems
F 10.3(d) Negotiate, mediate, and advocate for clients
F 10.3(e) Facilitate transitions and endings
F 10.4 Evaluation
F 10.4(a) Monitor and evaluate interventions

Concentration Curriculum

Concentration practice comprises the final 30 credit hours. In both Concentrations, required courses sum to 24 hours. Students take 6 hours of electives to bring the total for the Concentration to 30 hours. Thesis students take 2 - 6 hours of thesis credits and additional elective hours to bring the total to 30 hours.

Students select one of two Concentrations:

- Direct Practice (practice emphasis with individuals, families and small groups)
- Administration and Community Practice (practice emphasis with larger groups, organizations and communities).

Advanced Standing students begin during summer with a seminar course, and then advance directly to the Concentration based on their undergraduate social work degrees. This seminar course is a prerequisite for the concentration courses and must be successfully completed before matriculation into concentration practice coursework.

Conditional Admission Advanced Standing Students must complete a plan with the Graduate Coordinator for 12 hours of foundation coursework prior to the seminar course.

Direct Practice Concentration

Building on a generalist practice foundation, students completing the Direct Practice Concentration shall function competently in social work direct practice roles.

The following are DP required courses.

- S WK 5503 Advanced Direct Practice with Populations at Risk (3 hours)
- S WK 5613 Advanced Group Work (3 hours)
- S WK 5623 Advanced Social Work Practice with Families (3 hours)
- S WK 5973 Advanced Integrative Seminar (3 hours)
- S WK XXXX Elective (6 hours)
- S WK 5816 Practicum III-Direct Practice (6 hours)
- S WK 5826 Practicum IV-Direct Practice (6 hours)

The following competencies and the operationalization of these competencies have been developed by the Anne and Henry Zarrow School of Social Work in order to illustrate the expectations of students following the completion of the direct practice curriculum:

Direct Practice Curriculum
Students readily identify themselves as professionals and can critically evaluate their own practice. They demonstrate the professional use of self with clients. Competencies operationalized:
DP 1.1 Advocate for client access to evidence-based services.
DP 1.2 Regularly practice personal reflection in order to analyze professional strengths, limitations, and biases both generally and in specific cases.
DP 1.3 Develop a personal plan of self-correction and improvement based on personal reflection.
DP 1.4 Demonstrate professional demeanor in behavior, appearance, and communication.
DP 1.5 Function within professional roles and boundaries with clients and coworkers.
DP 1.6 Function within professional roles and boundaries recognizing both the differences and similarities with other helping professions.
DP 1.7 Identify personal field of practice preferences and describe specific knowledge expectations and requirements for that field of practice.
DP 1.8 Commit to life-long learning, particularly in their commitment to evidence-based practices.
DP 1.9 Utilize supervision and consultation for complex cases, self-reflection, ethical dilemmas, skill enhancement, and professional growth.
Students are able to identify multiple dimensions of ethical dilemmas. They can analyze and appraise complicated ethical issues, legal parameters, and shifting societal mores. Competencies operationalized:

DP 2.1 Recognize and manage personal biases as they emerge so that professional values guide practice
DP 2.2 Make ethical decisions by applying standards of the National Association of Social Workers Code of Ethics and, as applicable, of the International Federation of Social Workers/International Association of Schools of Social Work Ethics in Social Work, Statement of Principles
DP 2.3 Tolerate ambiguity in resolving ethical conflicts
DP 2.4 Employ strategies of ethical reasoning to address emerging issues and the impact on client systems. Consider potential consequences of various courses of action. Identify and use knowledge of relationship dynamics, including power differentials
Students can differentiate the strengths and limitations of multiple practice theories and methods. They are able to deconstruct theories and methods to evaluate how they relate to specific and diverse client systems within their environmental contexts. They are able to apply these critiques to individuals, families and groups throughout the lifespan.
Competencies operationalized:
DP 3.1 Distinguish, appraise, and integrate multiple sources of knowledge, including research-based knowledge, SW values/ethics, person-in-the-environment fit, and practice wisdom
DP 3.2 Evaluate, select, and implement multidimensional assessment, intervention, and practice evaluation tools
DP 3.3 Communicate professional information to clients, social workers, and other professionals, in verbal and formal/informal written formats
DP 3.4 Evaluate the strengths and weaknesses of multiple theoretical perspectives and differentially apply them to client situations
Students apply their knowledge of diversity to the helping relationship and to clients' problems.
Competencies operationalized:
DP 4.1 Work effectively with diverse populations supporting cultural differences and being cognizant of power and privilege dynamics
DP 4.2 Utilize self-awareness to suspend personal bias and values in professional practice. Identify and use practitioner/client differences from a strengths perspective
DP 4.3 Critique evidence-based practices as often culture-bound and adapt those practices to be culturally relevant
DP 4.4 Research and apply knowledge of diverse populations to enhance interventions
DP 4.5 View themselves as learners and engage those with whom they work as experts on their own experiences
Students can analyze the negative effects of economic, social, and cultural factors in the lives and presenting problems of clients. Competencies operationalized:
DP 5.1 Use knowledge of the effects of oppression, discrimination, and historical trauma on client systems to guide interventions
DP 5.2 Engage in practices that advance social and economic justice
DP 5.3 Access and refer clients to resources that provide economic supports
Students are able to research and critique evidence-based interventions.
Competencies operationalized:
DP 6.1 Select and adapt evidence-based practices to specific client problems
DP 6.2 Apply literature reviews findings to assessment and intervention with diverse client problems
DP 6.3 Describe the limitations of evidence-based practices
Students can synthesize and differentially apply theories of human behavior and the social environment (biological, developmental, psychological, social, cultural, and spiritual) to diverse populations. Competencies operationalized:
DP 7.1 Apply bio-psycho-social-cultural frameworks in the formulation of comprehensive assessments, interventions and evaluations

DP 7.2 Conceptualize client problems in context of person in the environment as well as understand the complexity and interrelated contribution of bio-psycho-social factors in different forms of adaptation and coping
DP 7.3 Critically evaluate, select, and apply knowledge of human development to practice with diverse populations
Students recognize the connection between clients and practice, with public and organizational policies. Competencies operationalized:
DP 8.1 Communicate to stake- holders the implications of policies and policy change in the lives of clients
DP 8.2 Collaborate with colleagues and clients for effective policy action
Students can articulate how relational, organizational, and community systems impact specific clients. They can anticipate and respond to evolving cultural, technological, geographical, political, legal, economic, and environmental contexts in Oklahoma and beyond. Competencies operationalized:
DP 9.1 Develop interventions that respond to changing locales, populations, scientific and technological developments, and emerging societal trends to provide relevant services. Assess the quality of clients' interactions within their changing social contexts
DP 9.2 Provide leadership in effecting sustainable changes in service delivery
DP 9.3 Work collaboratively with others to effect systemic change that is sustainable and relevant
Students use interactive and reciprocal processes of therapeutic engagement, multidimensional assessment, evidence-based intervention, and practice evaluation at multiple levels. They have a theoretically informed knowledge base so as to effectively practice with individuals, families, and groups. Competencies operationalized:
CY DP 10.1 Engagement
DP 10.1(a) Substantively and affectively prepare for action with individuals, families, and groups by thoughtfully considering data from the case.
DP 10.1(b) Develop a culturally responsive and empathic relationship with clients which attends to interpersonal dynamics and contextual factors that can either strengthen or threaten the relationship
DP 10.1(c) Establish and use an empathic, relationally based process that encourages clients to be equal participants in the establishment of treatment goals and expected outcomes
CY DP 10.2 Assessment
DP 10.2(a) Use assessment tools which are supported by evidence based practice and have been critically examined for cultural sensitivity
DP 10.2(b) Assess client's coping strategies to reinforce and improve adaptation to life situations, circumstances, and events
DP 10.2(c) Interpret qualitative and quantitative data to measure and ascertain contributing elements of the problem(s)
DP 10.2(d) Identify and utilize client strengths to create intervention strategies
CY DP 10.3 Intervention
DP 10.3(a) Critically evaluate, select, and apply best practices and evidence-based interventions with particular consideration to diversity
DP 10.3(b) Select, modify, and prioritize appropriate intervention strategies based on ongoing feedback and assessment
DP 10.3(c) Demonstrate the use of appropriate techniques for a range of presenting concerns identified in the assessment, including crisis intervention strategies
DP 10.3(d) Collaborate with other professionals to coordinate client care
DP 10.3(e) Facilitate thorough planned termination which addresses any ongoing needs, clients' feelings and a review of progress.
CY DP 10.4 Evaluation
DP 10.4(a) Critically analyze client interventions using relevant outcome measures

DP 10.4(b) Use data to determine if outcomes have been achieved

Administration and Community Practice Concentration

Building on a generalist practice foundation, students completing the School's Administration and Community Practice Concentration shall function competently in social work administrative and community practice roles.

The following are ACP required courses.

- S WK 5553 Human Services Administration (3 hours)
- S WK 5763 Community Organization and Development (3 hours)
- S WK 5633 Resource Development (3 hours)
- S WK 5983 Program Monitoring and Evaluation (3 hours)
- S WK XXXX Elective (6 hours)
- S WK 5836 Practicum III-Administration and Community Practice (6 hours)
- S WK 5846 Practicum IV-Administration and Community Practice (6 hours)

These competencies have been developed by the Anne and Henry Zarrow School of Social Work faculty in order to illustrate the expectations of students following the completion of the administration and community practice curriculum:

ACP Curriculum
Students readily identify and act as social work professionals. Competencies operationalized:
ACP 1.1 Advocate for client access to evidence-based social work practice.
ACP 1.2 Continually engages in personal reflection and self-correction to further professional development.
ACP 1.3 Maintain professional roles and boundaries.
ACP 1.4 Exhibit comportment for professional behavior, appearance and communication
ACP 1.5 Maintain career-long professional development.
ACP 1.6 Utilize supervision and consultation for professional practice
Students adhere to social work practice ethical principles for guidance in practice. Competencies operationalized:
ACP 2.1 Exhibit awareness and management of personal values while adhering to professional values in practice.
ACP 2.2 Apply standards of the National Association of Social Workers Code of Ethics, and/or International Federation of Social Workers/International Association of Schools of Social Work Ethics in Social Work, in making ethical practice decisions.
ACP 2.3 Manage ambiguity in ethical conflict resolution
ACP 2.4 Use ethical reasoning strategies in principled decision-making
Students utilize critical thinking to inform and communicate professional practice judgments. Competencies operationalized:
ACP 3.1 Evaluate and integrate evidence-based practice with practice wisdom and other knowledge sources
ACP 3.2 Evaluate assessment, prevention, intervention, termination and evaluation models in practice
ACP 3.3 Exhibit professional standards for oral and written communication with colleagues and in social work practice with individuals, groups, organizations and communities.
Students demonstrate awareness of and appreciation for diversity and difference in practice. Competencies operationalized:
ACP 4.1 Retain awareness of and appreciation for socio-cultural structures and values which create or enhance power and privilege

ACP 4.2 Utilize self-awareness to suspend personal bias and values in professional practice. Identify and articulate the role of difference in influencing individual life experiences
ACP 4.3 Identify themselves as lifelong-learners who engage with those in practice as informants
Students are able to advance social, political and economic justice by advocating for human rights. Competencies operationalized:
ACP 5.1 Recognize and respond to forms, mechanisms and methods for oppression and discrimination
ACP 5.2 Advocate for social, political and economic justice human rights
ACP 5.3 Advance social, political and economic justice in professional practice
Students conduct research-informed practice and practice-informed research. Competencies operationalized:
ACP 6.1 Inform scientific inquiry with practice experience
ACP 6.2 Inform practice experience with evidenced-based practice
Students are able to inform practice with knowledge of human behavior in the social environment. Competencies operationalized:
ACP 7.1 Apply frameworks for engagement, assessment, intervention, termination and evaluation
ACP 7.2 Critically evaluate and apply knowledge of people in their environments
Students advance social, political and economic well-being in policy practice through responsive social work practice. Competencies operationalized:
ACP 8.1 Evaluate, design, and advocate for policies which advance social, political and economic well-being
ACP 8.2 Sustain policy action through colleague collaboration
Students remain responsive to practice contexts. Competencies operationalized:
ACP 9.1 Evaluate and respond to locale, population, political, economic, societal, scientific and technological changes and trends to deliver effective practice
ACP 9.2 Lead sustainable efforts for quality social work practice
Students foster engagement with organizations and communities, facilitate assessment of organizations and communities, coordinate and deliver interventions for communities and organizations, and evaluate practice professional with communities and organizations. Competencies operationalized:
CY ACP 10.1 Engagement
ACP 10.1(a) Lead action efforts along with individuals, groups, organizations, and communities
ACP 10.1(b) Provide empathy through strong interpersonal skills
ACP 10.1(c) Design collaborative work agreements with clear desired outcomes
CY DP 10.2 Assessment
ACP 10.2(a) Gather and evaluate client data
ACP 10.2(b) Evaluate clients' systemic strengths and limitations
ACP 10.2(c) Design collaborative interventions goals, objectives and tasks
ACP 10.2(d) Determine and apply evidenced-based practice strategies and methods
CY ACP 10.3 Intervention
ACP 10.3(a) Take action to achieve organizational goals
ACP 10.3(b) Deliver prevention and intervention strategies and methods that develop client capacity
ACP 10.3(c) Assist clients in systemic problem resolution
ACP 10.3(d) Negotiate, facilitate and advocate for multi-system clients
ACP 10.3(e) Mediate transitions and terminations with client systems

CY ACP 10.4 Evaluation
ACP 10.4(a) Critically analyze multisystem interventions using relevant outcome measures
ACP 10.4(b) Use data to determine if outcomes have been achieved

PROGRAM AND COURSE SCHEDULING

One of the biggest challenges for students is balancing class, work, life and practicum obligations. While the Anne and Henry Zarrow School of Social Work attempts to offer many courses in flexible formats - including weekend, compressed, online/hybrid, and evening classes - there are still times when students will have to take time off of work, leave early or take an entire day off to attend class. Students are advised to look at the schedule as it becomes available to make a plan. In general, classes offered do not vary significantly from semester to semester. You can see Norman program schedules here: <http://socialwork.publishpath.com/degree-sheets-schedules>

In most cases, courses are offered once annually.

REGISTERING FOR COURSES

Registration takes place electronically at one.ou.edu. You must register your 4x4 and password (<http://account.ou.edu>) before you can log in to the enrollment site. Once you are logged in, use the search function to view, add and drop Social Work graduate courses.

COMMUNICATION FROM THE SCHOOL OF SOCIAL WORK

E-mail is the key source for communication for the University of Oklahoma campuses. It is the central way important information is disseminated to students. It is the student's responsibility to activate and maintain their University of Oklahoma e-mail account. Correspondence with OU should occur directly from your OU e-mail account.

COMPREHENSIVE EXAM

NON-THESIS-COMPREHENSIVE EXAM POLICY & PROCEDURES

The non-thesis comprehensive examination for the MSW follows the requirements set forth in the *Graduate College Bulletin*. Students preparing for non-thesis comprehensive examination are advised to consult the bulletin regarding application procedures and deadlines located here: <http://www.ou.edu/gradweb/>. The following describes the non-thesis comprehensive exam and a description of the examination process within the School of Social Work. From this point forward, we will refer to the non-thesis comprehensive exam as the "comprehensive exam".

- The comprehensive exam requirement in social work is met by completing the concentration year practicum. The concentration year practicum consists of enrollment in two linked 6-hour courses. The second, or final, course serves as the comprehensive exam.
- Several individuals including the student are involved in the preparation, planning, monitoring and evaluation of performance in the practicum. Students demonstrate each of the competencies required by the Council on Social Work Education in the concentration year practicum.
- Students are selected by concentration year practicum sites. The Field Education Coordinator approves each site that meets the criteria set forth in the Field Education Manual. The Field Education Coordinator also approves the final field education placement.
- Each student is required to complete a written Field Practicum Contract (FPC). The FPC teaching and learning plan outlines a developmentally graduated description of the Anne & Henry Zarrow School of Social Work program competencies, which must be incorporated into the practicum experience and addressed at each site.

Concentration Practice Year Practicum

Students complete Practicum 1&2 in foundation year (Advanced Standing students completed BSW practicum/AS seminar)

Students provided with orientation and training in the development of the FPC & requirements of practicum. Students receive ongoing support & information about performance in weekly supervision sessions and midpoint evaluations

Field instructors/Preceptors/Faculty Field Liaisons receive training and orientation on the FPC and evaluation of student performance.

Competencies & practice behaviors are developmental and are reinforced throughout the social work curriculum.

Students interview and are accepted by concentration year practicum sites. The final placement and site is approved by the Field Education Coordinator and must meet a set of criteria before the site and the placement are approved.

The first major practicum assignment at all sites is the development of the FPC

During the first weeks of the practicum, the student works with the field instructor to identify or create practicum activities and assignments that can be incorporated into each competency area of the FPC. These activities are recorded in the Work Plans feature of the contract. In order to identify site activities, the student follows the directives of the Practice Tasks feature, which is linked, to each Work Plan. The student must come to understand why each set of Practice Tasks is bundled together under each competency area of the contract; how the tasks are relevant to the competency; and how they are related to each other. Then, through the guidance of the field instructor, the student develops *Work Plans* describing how he or she will go about acquiring and demonstrating program competencies while engaging in assignments and activities that are grounded in the mission, context, culture, and work of the practicum site.

At the School, during the early weeks of the practicum, the faculty liaison assists students with the development of *Work Plans*, with an emphasis on tying practicum activities directly to program competencies, insuring that practicum assignments, in addition to being instructional, are designed to create opportunities for the student to demonstrate program competencies and receive instructive feedback and evaluation of their competency performance.

Students complete 550 practicum hours in the concentration year practicum and earn 12 graduate credit hours. There are three possible formats (listed below). The comprehensive exam consists of the final 6 hours of the practicum course in the concentration year. The comprehensive examination is a requirement of the social work program and cannot be waived.

Concentration Practice Practicum Options	Enrollment	Comprehensive Exam
Administration & Community Practice (ACP)		
ACP - Concurrent	Fall 5836 (6 hours) Spring 5846 (6 hours)	Spring 5846 (6 hours)
Direct Practice (DP)		
DP – Concurrent (PT students only)	Fall 5816 (6 hours) Spring 5826 (6 hours)	Spring 5826 (6 hours)
DP – Spring Block	Spring 5816 (6 hours) Spring 5826 (6 hours)	Spring 5826 (6 hours)
DP – Spring/Summer Extended	Spring 5816 (6 hours) Summer 5826 (6 hours)	Summer 5826 (6 hours)

Eligibility for Social Work Comprehensive Exam

Eligibility for the comprehensive exam (for Social Work students is the second half of the concentration year practicum), requires:

- A student is admitted to candidacy by the Graduate College before scheduling the comprehensive examination.
- A student is in good academic standing during the semester the comprehensive examination is scheduled. A student who is on probation may not schedule the exam until probationary status is cleared.
- A student should complete all required or core courses and at least 75 percent of all coursework listed on the approved *Program of Graduate Work/Admission to Candidacy* form before taking the exam.
- The Graduate Coordinator must request authority from the Graduate College before the comprehensive examination is administered. The result of an unauthorized exam is not valid.
- The comprehensive examination should be held before the deadline indicated on the Academic Calendar.
- In rare cases, a student who fails the comprehensive examination on the first attempt may, at the discretion of the School Director or Assistant Director, repeat the exam once in a future term. Only two attempts to pass the comprehensive examination are permitted.
- The result of a comprehensive examination remains valid for two years from the end of the semester in which the exam is completed.

Enrollment Requirements for the Comprehensive Exam

- A student must enroll in at least two graduate credit hours at the University of Oklahoma in the semester in which the comprehensive examination is taken.
- Failure to maintain enrollment for the entire semester invalidates exam results.

Unsatisfactory Performance

According to the field education manual, there are four (4) ways a student might receive a grade of Unsatisfactory in a practicum. These four ways are indicated below, along with the potential consequence for the comprehensive exam.

Unsatisfactory Progress in Practicum →	Comprehensive Exam
<p>The student is unable to develop a Field Practicum Contract that is approved by all parties by the deadline.</p> <p>or</p> <p>The student might complete the first practicum course (DP 5816 and ACP 5836) and, due to unresolved insufficient performance, be awarded a grade of Unsatisfactory.</p>	<p>Student receives a “U” in the practicum course and fails the comprehensive exam.</p> <p>The student will not be allowed to continue in the second half of the practicum and will not be allowed to take the comprehensive exam.</p>
<p>The student might complete the entire practicum and, due to unresolved or insufficient performance in the second part of the practicum, be awarded a grade of Unsatisfactory. The comprehensive exam committee reviews the evaluation and determines the grade of U or S.</p>	<p>If the comprehensive exam committee reviews the final practicum evaluation and two of three committee members indicate a grade of U, the student is notified that they did not pass the comprehensive exam.</p> <p>A Level III review determines whether the student is allowed to repeat the practicum and take the comprehensive exam for a second time.</p> <p>In the case where the student is repeating the exam for the second time and receives a grade of U, the student will be terminated from the social work program.</p>
<p>The school or the practicum site might terminate a practicum placement if it becomes evident to the practicum site, Field Instructor, Faculty Liaison, Field Education Coordinator, or the School, that the student is unable to successfully complete the practicum. The school will investigate and if warranted, a grade of U will be assigned.</p>	<p>The student will not be allowed to continue in the practicum if the committee reviews the evaluation and two of three committee members indicate a grade of U, the student is notified that they did not pass the comprehensive exam</p> <p>A Level III review determines whether the student is allowed to repeat the practicum and take the comprehensive exam for a second time.</p> <p>In the case where the student is repeating the exam for the second time and receives a grade of U, the student will be terminated from the social work program</p>

Examination Committee¹

In the SSW, the evaluation committee will consist of the Field Education Coordinator, the student’s faculty field liaison, and the Graduate Coordinator, ACP or DP Concentration Chair, or other faculty as assigned.

- The final practicum evaluation is completed by the field instructor and is reviewed by the faculty field

¹ Per graduate college policy, the committee must consist of a committee chair and at least two other members of the graduate faculty. The committee chair & members must hold an M1, M2, or M3 graduate faculty appointment.

liaison and the Field Education Coordinator.

- The Field Education Coordinator reviews the final evaluation of student performance and recommends a grade. Grades are recorded as S or U.
- The comprehensive exam committee reviews the final evaluation and field practicum contract. The committee reports its decision on the *Authority Report Form for the Non-Thesis Exam* by indicating a “satisfactory” or “unsatisfactory” result.
- Two of the three committee members must evaluate student performance as satisfactory. If two or more committee members do not indicate that performance is satisfactory, the examination is judged unsatisfactory.
- The Graduate Coordinator notifies the student of the decision and the decision is submitted to the Graduate College.

Unsatisfactory Result of the Comprehensive Examination

- According to Graduate College policy, a student cannot appeal an unsatisfactory result of the comprehensive examination on the basis that he or she had not completed all required or core courses and at least 75 percent of all coursework listed on the approved *Program of Graduate Work/Admission to Candidacy* form before taking the exam.
- A student who has failed the first attempt of the comprehensive examination may, **at discretion of the School’s Director or Assistant Director**, attempt the exam a second time in a future term.
 - Pursuant to department policy, a grade of U or the termination from the practicum automatically triggers a Level III Review. Details of the Level Review process are found in the School’s Student Performance Policy.
 - If a student is allowed to proceed with a second practicum, he/she is also eligible to take the comprehensive exam a second time.
 - If the student is not allowed to repeat the practicum, the School’s Director recommends to the Dean that the student be terminated from the Master of Social Work program.
- A student is not allowed to attempt the comprehensive exam in the same semester.
- Graduate College policy states: a student earning two or more credit hours of U and/or NP in one semester will be placed on academic probation for the next two semesters in which the student enrolls.
- A student who has failed the second attempt of the comprehensive examination is dis-enrolled from the program.

Appeals

- If a student issue involves a matter for which the student or the University has initiated a separate University administrative process (e.g. grade appeal, academic integrity charge, EEO or Title 9 charge or investigation), the Level III meeting will be delayed until the charge/investigation are completed.
- The student is responsible for filing the appeal in accordance to the process described in the Graduate College Bulletin. Noted in the Bulletin is that appeals must be filed within fifteen (15) days of when results of the evaluation were made known to the student. Therefore, Level III meetings will not be held until at least fifteen days following the release of the evaluation to the student to allow this time period to lapse.

MASTER’S THESIS OPTION

MSW students have the option of completing a master’s thesis, a product of individual, original, research.

The concentration year schedule for thesis-option students differs slightly from those for non-thesis students. Thesis-option students must earn from three to six hours of credit in S WK 5980, Research for Master’s Thesis. The number of elective courses taken will vary according to the number of hours of S WK 5980 that a student takes. Students taking six hours of credit in S WK 5980 typically sign up for three

credits of 5980 in the fall and three credits in the spring. Important information on the thesis option includes:

- A student in a thesis track program must work with the Graduate Coordinator to select both a thesis topic and a thesis committee.
- The thesis topic and committee must be chosen no later than the semester in which the student is required to submit the Admission to Candidacy form, or following the procedures established by the academic unit, if earlier. For almost all social work students the required semester is the fall semester prior to (spring) graduation.
- The thesis committee must consist of a major professor and at least two other members of the Graduate faculty. The Graduate Dean must approve the committee members.

Concentration requirements for these students consist of 24 credits of required coursework. Three to six thesis credits plus elective credits bring the total of Concentration credits to 30. Students in the 60 hour MSW program who choose the thesis option may want to begin the thesis process prior to beginning their Concentration work.

Note that thesis-option students are still required to complete Practicum and the Comprehensive Exam, but the Thesis replaces elective courses. Note also that if a student has completed thesis credit hours and decides not to complete the thesis, these hours cannot be utilized as elective credits.

Elective Enrollment

Students on occasion wish to enroll in elective courses outside of the School of Social Work to meet particular educational interests. These courses must be graduate level courses and not duplicate content of required coursework in the MSW program. The following process must be followed for these requests:

- Students must provide the course name, number, and course description to the Graduate Coordinator with their request for permission.
- If the Graduate Coordinator confirms the course is the appropriate level of study and not redundant with MSW coursework, the student must contact the course instructor and request permission to enroll.
- If the course instructor grants permission for the student to enroll in the course, the student is responsible for resolving any enrollment concerns with the department staff in the host department.

Directed/Independent Readings

Directed or independent readings allow students an opportunity to investigate in depth an area of study relevant to social work.

1. Recruit a faculty member to agree to sponsor the directed reading. These are voluntary to the faculty member, so faculty may not be available due to workload or other considerations.
2. Notify and provide the Graduate Coordinator with a copy of the directed reading plan (topic, assignments, due dates) within 3 weeks of the beginning of the semester

DUAL DEGREE AND RELATED PROGRAMS

MASTER OF SOCIAL WORK AND MASTER OF PUBLIC HEALTH DUAL DEGREE

The Anne and Henry Zarrow School of Social Work and OU College of Public Health offer a dual master's degree in social work and public health. This dual degree allows students to complete the requirements for each degree with a reduction of about 20 percent in required hours for both degrees. The dual degree can only be earned with the Administration and Community Practice Concentration.

Within the College of Public Health, students enroll in the Department of Health Promotion Sciences. This department is located at the University of Oklahoma Health Sciences Center in Oklahoma City, approximately 20 miles north of Norman. The MSW/MPH is open to students in the full-time, part-time and Advanced Standing social work program options. For students attending full-time, completion of both degrees takes about three years. Part-time program students typically take about four years. Students in the Advanced Standing option complete the dual program in about two years.

Admission to the MSW/MPH requires acceptance by both social work and public health within completion of 12 credit hours by either program. Students in dual degree programs are not awarded either master's degree until both degrees have been completed.

Courses offered through the Department of Health Promotion Sciences include: United States Health Care Systems, Social and Behavioral Sciences in Public Health, Integrated Public Health Practice, and Environmental Health. For more detailed information on the program, see the master's program area of the school's Web site at: <http://socialwork.ou.edu/dualdegrees>. While available in Tulsa, dual degree students should be aware that not all of the Public Health courses are available in Tulsa and some travel to Oklahoma City will be required.

MASTER OF SOCIAL WORK AND MASTER OF ARTS IN INTERNATIONAL STUDIES

The Anne and Henry Zarrow School of Social Work and OU College of International Studies offer a dual master's degree in Social Work and Arts in International Studies. This dual degree allows students to complete the requirements for each degree with a reduction of about 20 percent in required hours for both degrees.

Within the College of International Studies, students enroll in the Department of Global Development. The Master of Arts degree in International Studies equips students with the tools to engage in a globally integrated environment, whether in the realm of international diplomacy, international security, the international economy, humanitarian aid and economic development assistance, or international advocacy. The MSW/MIAS is open to students in the full-time and part-time and social work program options. For students attending full-time, completion of both degrees takes three years. Part-time program students typically take four years. This option is only available on the Norman campus.

GENERIC DUAL DEGREES

The University of Oklahoma allows students to individually design dual degrees that meet their own individual educational needs. OU terms these dual degrees "generic dual degrees". Typically, students earning generic dual degrees can reduce total degree requirements for both degrees by as much as 20 percent.

To be admitted to a generic dual degree program, students must be admitted by both departments involved in the degree. Students must be admitted to both programs prior to completing 12 credit hours. Neither degree in a dual degree program is awarded formally until both degrees have been completed. Currently, several social work students are combining their Masters in Social Work degree with the Masters in Public Administration (MSW/MPA). As mentioned above, Direct Practice students wanting a dual MSW/MPH may

design a generic dual degree in this area. Contact the Graduate Coordinator with questions about generic dual degrees.

CERTIFICATE PROGRAMS

Students can participate in certificate programs to enhance specialized knowledge of an area of study. Some certificate programs can utilize required MSW courses to fulfill some of the 12-15 hours of the certificate program and students can utilize electives and minimal additional coursework to achieve the certificate. Certificates offered through partnerships with the School of Social Work include Women and Gender Studies as well as Social Work and American Indians.

PROFESSIONAL TRAINING PROGRAMS

CHILD WELFARE PROFESSIONAL ENHANCEMENT PROGRAM (CWPEP)

The Child Welfare Professional Enhancement Program provides financial support to selected students who make a commitment to work in public child welfare. CWPEP in partnership with the Oklahoma Department of Human Services (DHS) enhances and supports Oklahoma's public child welfare workforce through professional social work education for current and potential DHS employees. It affords interested students financial support by covering books, fees and in-state tuition in return for a specified employment obligation in a Child Welfare position with DHS or a Tribe with which DHS has a Tribal/State agreement. The employment commitment is 12 months (BSW) or 15 months (MSW) for each 30-hour academic year of financial support.

Application information and applicable due dates will be posted on the CWPEP website.

<http://socialwork.ou.edu/child-welfare-professional-enhancement-program>. Applications may be open to full-time junior and senior undergraduates and to full-time and part-time graduate students in Norman and Tulsa, if slots are available. The CWPEP also is available to current DHS/Child Welfare employees and to employees of the tribes that have Tribal/State agreements with DHS.

CWPEP provides financial assistance to eligible applicants who are accepted into the program and agree to the terms of the legal contract. CWPEP works with the students in practicum placements within DHS/CW or the tribe's ICW program. Applicants must be citizens of the United States and have criminal background and driving records checks. Upon graduation with a BSW or MSW degree, social workers are employed by DHS as CW specialists or return to the tribe in ICW. Students who do not fulfill the terms of the contract are required to repay all the funds provided or expended in their behalf. CWPEP graduates are given priority-hiring status by DHS. CWPEP is an exceptional opportunity for those students who are interested in experiencing the challenge of CW social work. For more information, contact: Linda Smith at (405) 325-7174 or linda.smith@ou.edu in Norman or Amy White in Tulsa at (918) 660-3351 or amy.white@ou.edu

INTERDISCIPLINARY TRAINING PROGRAM IN CHILD ABUSE AND NEGLECT

The Center on Child Abuse and Neglect in the Department of Pediatrics at the University of Oklahoma Health Sciences Center, located in Oklahoma City, offers a two-semester Interdisciplinary Training Program in Child Abuse and Neglect for advanced students in medicine, dentistry, occupational therapy/physical therapy, psychology, law, social work, education, public health, nursing, sociology and related disciplines. Established in 1987, the ITP provides specialized training in clinical practice, prevention, policy formation, child advocacy, research and administration in the field of child abuse and neglect. More than 285 U.S. students and seven international students have participated in the ITP program. You can learn more about the program here: <http://www.oumedicine.com/pediatrics/department-sections/developmental-behavioral-pediatrics/center-on-child-abuse-and-neglect/training/interdisciplinary-training-program>

Typically, MSW students take the ITP course sequence in their final (Concentration) year though students could possibly take it earlier than this. Students may earn up to 6 credits in the ITP program. Interested students should contact the Graduate Coordinator of the Norman campus.

- To be eligible for the ITP, students must:
- Be enrolled in a graduate or a postgraduate program;
- Have sufficient background in their major discipline to benefit from interdisciplinary training;
- Evidence a career interest and commitment to the field of child abuse and neglect;
- Demonstrate leadership potential; and
- Have the recommendation of their major advisor or department chair.

LEADERSHIP EDUCATION IN NEURODEVELOPMENTAL AND RELATED DISABILITIES PROGRAM INTERNSHIP

LEND is an interdisciplinary internship training program available to advanced social work graduate students interested in working with children with disabilities and their families. The School of Social Work collaborates with the College of Medicine at the Oklahoma University Health Sciences Center to provide a training stipend each year to one social work student to participate in the LEND program. This internship is designed to provide specialized training to professionals who work with children who have, or are at risk of developing, neurodevelopmental disabilities or other similar conditions such as autism and mental retardation. Social work interns train with 11 other students from medical and allied health fields.

The social work stipend is typically awarded to a social work student in their concentration year. Students may earn up to 6 academic credits in the LEND program. Contact Dr. Steven Wells at spwells@ou.edu or (405) 325-1064, for further information, or visit <http://aucd.org/template/page.cfm?id=473>

PRACTICUM

The practicum is an integral part of professional education in social work and is offered in collaboration with selected agencies and programs throughout the state of Oklahoma. The student is placed in the agency under an approved supervisor. Students in a traditional 60-hour program complete a practicum during both their Foundation and Concentration study. Advanced Standing students complete only the Concentration practicum. The Foundation practicum is generalist in its nature and related to Foundation content. The Concentration practicum experience is specialized to the student's concentration area, Direct Practice or Administration and Community Practice. For more information, please visit: <http://socialwork.ou.edu/field-education>

PERSONAL CONDUCT AND COMPORTEMENT

ETHICS

The School of Social Work fully subscribes to and is guided by the NASW Code of Ethics (<http://www.socialworkers.org/pubs/code/default.asp>). Social work program students are expected to demonstrate professional behavior that reflects a commitment to the ethics of the social work profession as exemplified in the Code of Ethics. Behavior and statements contrary to these ethics may be cause for denial of the student's admission to or the student's continuance in the School of Social Work's programs. Examples of behavior that warrants a review include, but are not limited to, derogatory oral or written statements towards students, staff, faculty, agency representatives or clients. Derogatory statements concerning racial, ethnic or cultural background, handicap status, religion, socio-economic background, sex, gender identity or expression, sexual orientation or other status also may warrant review. The policy governing student conduct is located here: <http://socialwork.ou.edu/policies-and-procedures>

CRIMINAL OFFENSES

The school does not require submission of a criminal background check at the point of application; students should realize that practicum agencies may require a background check for placement. Further,

applicants should realize that future employers may request a background check and that a criminal record may disqualify applicants from some social work positions or other potential professional certifications. In addition, the school, as part of its process of admission and practicum assignments, asks students whether they have a misdemeanor or felony conviction (or non-contested charge).

SAFETY

University of Oklahoma -Norman Campus

In Norman, information on campus safety is available at <http://www.ou.edu/oupd>. The Web site, called The Police Notebook, provides safety information and numbers to call for help.

A service called OU Safewalk is available for all students from 8p.m. - 2a.m. For this free service, call (405) 325-9255. Someone will arrive within 10-15 minutes at any OU campus location and escort persons on foot to their campus destination.

Safety numbers for Norman Campus:

- OU Police Department, Non-emergency: (405) 325-9255
- Campus Crimestoppers: (405) 325-7867
- Number Nyne (Crisis Center): (405)325-6963
- OU has installed special telephones at various outdoor locations in academic and housing areas on campus that are connected directly to the OU Police. These phones are located by a blue light and sign with the word "Emergency." Simply open the blue cabinet and lift the handset to talk to the police dispatcher.

University of Oklahoma -Tulsa Campus

In Tulsa, the campus safety information is found on the OU-Tulsa Police Department website: <http://www.ou.edu/content/tulsa/police.html> This site provides information regarding safety on and around the campus, as well as emergency and non-emergency numbers.

The following are safety services the OU-Tulsa Police Department provides:

- Escorts - Security will provide police escorts upon request.
- Vehicle Assists - Security provides vehicle assistance to students, faculty and staff.
- Office/Room Door Unlocks - Proper identification is required.
- First Responders for Medical, Fire and Disturbances
- Lost and Found - items located at the Schusterman Center Security Desk

Safety numbers for Tulsa campus:

- Non-Emergency Security: (918) 660-3900
- Emergency Security: (918) 660-3333 or 911

STUDENT INSURANCE

Students can find more information on insurance and healthcare options for each campus at <http://hr.ou.edu/Students/Student-GA-Health-Insurance>

ACADEMIC STANDARDS FOR STUDENTS

Social work students must demonstrate a degree of academic accomplishment and professional potential. Thus, students are evaluated academically in the areas of class performance, practicum experience and the comprehensive examination. Satisfactory performance in the classroom, practicum and the comprehensive examination are co-requirements in meeting the minimum goals for retention and matriculation in the program.

At the graduate level, students whose GPA falls below a 3.0 are placed on probation for the following semester, i.e. conditions may be attached that must be satisfied before the student enrolls in further

semesters. Once final grades are posted, the Graduate College will send written notice to any student on probation, and will require the student to meet with a designated advisor to review the requirements for continuation in the program. A student admitted or retained under academic conditions shall be terminated from the program if those conditions are not met.

STUDENT ACADEMIC RESPONSIBILITIES

A student enrolling in the University of Oklahoma and the Anne and Henry Zarrow School of Social Work assumes an obligation to behave in a manner that is compatible with the institution and school as educational enterprises. It is the student's responsibility to know and abide by the OU Academic Code. This code is available online at <http://integrity.ou.edu/>

Students are able to report academic misconduct to faculty/staff when it occurs even if the student does not have firsthand information about the incident. Only faculty or staff may take action to file a charge or impose an admonition for academic misconduct. A student also may be accused of academic misconduct. For more information about faculty and student rights under the code, please refer to <http://integrity.ou.edu/>. The judicial coordinator can be contacted at (405) 325-1540.

STUDENT GRIEVANCES OF FACULTY OR STAFF

The School of Anne and Henry Zarrow Social Work strives to be an institution that is responsive to the needs and concerns of the students.

- It is important that students attempt to resolve problems or concerns by first discussing their concern with the individual.
- If this is not possible, students are encouraged to consult their advisors.
- Students may also consult with the Office of Student Affairs for further assistance.
- The advisor may consult with or request that the student meet with the Director and/or Assistant Director of the Anne and Henry School of Social Work.

Concerns with instruction, course scheduling and programmatic concerns should be addressed to the Director or Assistant Director.

STUDENT IMPAIRMENT

If a person appears to be an immediate threat to themselves, or someone else or is incapable of caring for themselves, 911 will be called.

SCHOLARSHIPS AND FINANCIAL AID

The Oklahoma Department of Human Services and other state departments provide financial aid for some of their employees to attend graduate school. Federal agencies that administer scholarships for social work students include the Veterans' Administration and the Bureau of Indian Affairs. Additionally, some American Indian tribes offer financial support.

The Anne and Henry Zarrow School of Social Work administers several scholarships due to the generosity of our donors. Information regarding these scholarships is sent out annually to all students. Partial tuition waivers from the Graduate College may be available to assist selected exceptional students. Materials describing sources for students funding are distributed to admitted applicants along with other admission materials. Some practicum agencies award stipends to students placed in their agencies. The school has a limited number of graduate assistant positions. For financial aid specific to the MSW go to: <http://socialwork.ou.edu/tuition-assistance>

For other information on scholarships, stipends and loans, consult the University of Oklahoma, Office of Financial Aid Services, Buchanan Hall #216, 1000 Asp. Norman, OK 73019-4078, www.financialaid.ou.edu

STUDENT RESOURCES

ADVISING

Students are assigned an advisor during their first year in the program. In addition to communication with advisors through the iAdvise system, students are encouraged to participate in advisement week each fall and spring semester.

UNIVERSITY OF OKLAHOMA - NORMAN CAMPUS STUDENT RESOURCES

OU-Norman provides a Writing Center to assist students with writing papers. The services include: helping students improve writing projects by providing resources and feedback in writing consultations, one on one consultation throughout the writing process and offering multiple ways to learn collaboratively with the staff. The Writing Center -Wagner Hall, Room 280- is reached at (405) 325-2936 or <http://www.ou.edu/writingcenter/>.

Students of OU-Norman who have paid the student health fee are eligible to have health care at Goddard Health Center. Students may have physical health visits, as well as counseling visits at reduced rates. Visit <http://goddard.ou.edu> for more information or call (405) 325-4611.

UNIVERSITY OF OKLAHOMA -TULSA CAMPUS STUDENT RESOURCES

OU Tulsa offers a Writing Center to assist students with writing papers. The complimentary services include: one on one consultation, assignment clarification and research preparation, draft review form and organization, development suggestions, answers to APA and MLA style questions, and grammar and usage guidelines. This is located in the library and is open Tuesday - Friday, 5 - 7:30p.m. More information can be found at <http://library.tulsa.ou.edu/main/writing-services>

OU-TULSA STUDENT COUNSELING SERVICES

Students of OU-Tulsa and their family members can schedule appointments for counseling, consultation or evaluation at no cost to the student or family member. These visits are confidential. More information can be found at <http://www.ou.edu/content/tulsastudentaffairs/resources/counseling.html>

STUDENT ORGANIZATIONS AND PARTICIPATION IN GOVERNANCE

Each campus offers an MSW Student Association for participation. In addition, both campuses host a chapter of the Phi Alpha Social Work Honor Society. Each campus also offers numerous opportunities for students to participate in campus wide organizations. More information can be found at <http://socialwork.ou.edu/student-representatives-organizations>

The Anne and Henry Zarrow School of Social Work encourages student participation in school events and governance. Students are elected or appointed to committees within the school through the MSW Student Association (for example, faculty search, field, and student advisory committees).

COURSE LISTING

REQUIRED FOUNDATION COURSES

S WK 5083 Research Methods I Prerequisite: graduate standing in social work and an introductory course in statistics. Introduction to the design and implementation of quantitative and qualitative research methods appropriate to social work practice evaluation and program evaluation. (F)

S WK 5093 Research Methods II Prerequisite graduate standing in Social Work and S WK 5083. Introduction to applied data analysis methods appropriate to research in social work practice evaluation and human services program evaluation. (Sp)

S WK 5103 Gen Practice-Individual and Family Prerequisite: graduate standing in Social Work. One of two generalist social work practice courses; explicates a generalist perspective that focuses on the knowledge, values, skills, and techniques appropriate for engagement, assessment, intervention and evaluation with individuals, families, and treatment groups. (F, Sp)

S WK 5113 Gen Practice-Organizations and Communities Prerequisite: 5103. The second of two required Foundation-year method courses in the generalist social work practice. Continuation of the exploration of the generalist perspective focusing on the knowledge, values, skills and techniques appropriate to assessment and interventions with groups, organizations and communities. (F, Sp)

S WK 5233 Human Behavior-Individuals and Families Prerequisite: Graduate standing in social work. Within a social systems framework and biopsychosocial perspective, students learn empirically-based theories which deal with life-span development and family behavior. This course provides a theoretical foundation for micro-and mezzo-level generalist practice. (F)

S WK 5243 Human Behavior: Groups, Organizations, & Communities Prerequisite: graduate standing in social work and 5233. Building on the theoretical content in S WK 5233, students learn theories related to group, organization and community dynamics and behavior. Special attention is given to establishing theoretical foundations for the assessment of mezzo-and macro-level systems. (Sp)

S WK 5313 Social Welfare Policy Practice and Analysis Prerequisite: graduate standing in Social Work. A graduate-level historical and descriptive review of federal and state social welfare programming, introduction to social welfare policy analysis, and the role of the social work profession in affecting change in social welfare policy. (Sp)

S WK 5333 Human Diversity and Societal Oppression Prerequisite: graduate standing in Social Work. Provides graduate students with social work knowledge of human diversity from a social justice perspective. Knowledge of diverse groups' norms/values, differential power, societal oppression, and transactions between and within social groups is emphasized. (F)

S WK 5413 Social Work Practicum I. Prerequisite: graduate standing in Social Work; 5103 or concurrent enrollment; permission of practicum coordinator. Professionally supervised foundation year practicum placement in an area social service agency. (F, Sp, Su)

S WK 5423 Social Work Practicum II. Prerequisite: graduate standing in Social Work; 5113 or concurrent enrollment; 5413 or concurrent enrollment. A professionally supervised practicum placement in an area social service agency; continuation of 5413. (F, Sp, Su)

REQUIRED DIRECT PRACTICE CONCENTRATION COURSES

S WK 5013 Advanced Standing Seminar Prerequisite: Advanced Standing student in social work. A seminar course designed to enhance the preparation of Advanced-Standing students for master's level study in social work. Foundation content in human behavior, practice, policy, research, and diversity and ethics are overviewed. Individualized student professional development is emphasized. This course is required for Advanced Standing students only and must be completed successfully in order for Advanced Standing students to continue into the concentration curriculum. (Su)

S WK 5503 Advanced Direct Practice with Populations at Risk Prerequisite: graduate standing in social work; concentration in Direct Practice; S WK 5013 or S WK 5313; or permission by instructor. Critical analysis of traditional and emerging social work practice approaches as well as advanced interviewing and assessment skills and techniques. Specific attention on the application of practice models in complex situations, particularly those involving populations at risk and diverse clients, behaviors, strengths, needs and values. (F)

S WK 5613 Advanced Group Work Prerequisite: graduate standing in Social Work; concentration in Direct Practice; S WK 5013 or S WK 5313; or permission by instructor. Advanced social group work practice using a social systems perspective to enhance well-being in the group context. (F, Sp)

S WK 5623 Advanced Social Work Practice with Families Prerequisite: graduate standing in Social Work; concentration in Direct Practice; S WK 5013 or S WK 5313; or permission by instructor. Provides an integrated learning experience in the theory and practice of social work with families. An overview of theories of family functioning and contemporary approaches to family-oriented practice that provides a systemic base for understanding and utilizing the helping process with special attention given to the design and implementation of practice evaluation. (F). S WK 5816 Practicum III 6 hours. Prerequisite: for Direct Practice Concentration: completion of or concurrent enrollment in 5503, 5613, and 5623. Permission of the practicum coordinator is required. May be repeated; maximum credit 6 hours. Concentration-focused candidacy year professionally-supervised practicum placement in an area social service agency. (F)

S WK 5816 Practicum III – DP 6 hours. Prerequisite: graduate standing in Social Work; concentration in Direct Practice; successful completion of S WK 5503 and 5613 OR 5623; permission of Field Education Coordinator. Students must resolve any grades of Incomplete prior to enrollment. May be repeated; maximum credit 12 hours. Direct Practice Concentration-focused candidacy year professionally-supervised practicum placement in an area social service agency. Part I of II. (F, Sp)

S WK 5826 Practicum IV - DP 6 hours. Prerequisite: graduate standing in Social Work; concentration in Direct Practice; successful completion of S WK 5503 and 5613 OR 5623; permission of Field Education Coordinator; successful completion or good standing enrollment in S WK 5816. Direct Practice Concentration-focused candidacy year professionally-supervised practicum placement in an area social service agency. Part II of II. (SP, Su)

S WK 5973 Advanced Integrative Seminar Prerequisite: S WK 5503. Seminar enables students to integrate learning experiences in direct practice through case-based learning. (Sp)

REQUIRED ADMINISTRATION AND COMMUNITY PRACTICE CONCENTRATION COURSES

S WK 5013 Advanced Standing Seminar. Prerequisite: Advanced Standing student in social work. A seminar course designed to enhance the preparation of advanced standing students for master's level study in social work. Foundation content in human behavior, practice, policy, research, and diversity and ethics are overviewed. Individualized student professional development is emphasized. This course is required

for Advanced Standing students only and must be completed successfully in order for Advanced Standing students to continue into the concentration curriculum. (Su)

S WK 5553 Human Services Administration Prerequisite: graduate standing in Social Work; concentration in Administration and Community Practice; S WK 5013 or S WK 5313; or permission by instructor. First in a sequence of two advanced practice seminars in the school's administration and community practice concentration. Course content is based on a social systems model. Primary attention is given to the roles of administrator and planner in social work/ social welfare settings. (F)

S WK 5633 Resource Development Prerequisite: graduate standing in Social Work; concentration in Administration and Community Practice; S WK 5013 or S WK 5313; or permission by instructor. Enable students to obtain skills in planning and program implementation through development of funding proposals. (F)

S WK 5763 Community Organization and Development Prerequisite: graduate standing in Social Work; concentration in Administration and Community Practice; S WK 5013 or S WK 5313; or permission by instructor. Within this framework several concepts, theories and approaches to practice are examined. Special attention is given to social problem identification, assessment, funding advocacy and related matters. (Sp)

S WK 5836 Practicum III-Administration and Community Practice 6 hours. Prerequisite: Graduate standing in Social Work; Permission of Field Education Coordinator; 5553 or concurrent enrollment; 5633 or concurrent enrollment. Administration & Community Practice Concentration-focused candidacy year professionally-supervised practicum placement in an area social service agency. Part I of II. (F)

S WK 5846 Practicum IV-Administration and Community Practice 6 hours. Prerequisite: Graduate standing in Social Work; Permission of Field Education Coordinator; S WK 5836; 5763 or concurrent enrollment, 5983 or concurrent enrollment. Students must resolve any grades of Incomplete prior to enrollment. Administration & Community Practice Concentration-focused candidacy year professionally-supervised practicum placement in an area social service agency. Part II of II. (Sp)

S WK 5983 Program Monitoring and Evaluation Prerequisite: S WK 5553. Seminar enables students to integrate learning experiences in administration and community practice concentration through monitoring and evaluation. (Sp)

ELECTIVES, READINGS AND THESIS DESCRIPTIONS

Note: The School of Social Work sometimes offers additional electives and some electives are not offered every year.

S WK 5123 Genomics in Social Work Practice (Elective) (3 hours) Prerequisite: Graduate standing in social work or permission of instructor. The primary focus of this course is on examining current knowledge of the contributions of genetic and environmental factors as determinants of health and behavior and the impact of genetically influenced diseases on the individual and their family. Genomics and policy implications for public health and ethical considerations will be explored. (Irregular)

S WK 5133 Infant Mental Health (Elective) (3 hours) Prerequisite: Graduate standing in social work or permission of instructor. This course provides an overview of clinical and policy information necessary to effectively assess and provide treatment for children ages 1-5 years and their families. (Irregular)

S WK 5153 Seminar on Community Health (Elective) (3 hours) Prerequisite: Graduate standing in social work or permission of instructor. This is an intensive, week long course that immerses students within the OU-Tulsa School of Community Medicine's Summer Institute. The course combines a variety of experiential

learning methods in an interdisciplinary setting. Full participation in the Summer Institute is required in this course in addition to some specific assignments relevant to social work. (Irregular)

S WK 5163 Child Abuse and Neglect (Elective) (3 hours) This general introduction to the field of child abuse and neglect examines: the history of the field; different forms of abuse and neglect; causative factors; abuse and neglect dynamics; treatment approaches; the social services system; and prevention strategies. (Irregular)

S WK 5170 Special Topics in Social Work and Social Welfare (cross-listed with S WK 4170). (Elective) (2 to 3 hours) Prerequisite: graduate standing or permission of instructor. May be repeated with change of content; maximum credit 12 hours. Focus is on issues significant to social work or social welfare. Non-student may earn credit for both 4170 and 5170. (F, Sp, Su)

S WK 5173 Social Gerontology (Elective) (3 hours) Prerequisite: Graduate standing or permission of instructor. This course overviews the sociological aspects of aging. It examines the institutions of society that affect the older population and that are affected by them. (Irregular)

S WK 5183 Child Welfare and Sexually Abusive Families (Elective) (3 hours) focus on child sexual abuse as a special content area of social work practice in child welfare services. Emphasis will be placed upon intervention. (Irregular)

S WK 5193 Social Work Practice-Aging (Elective) (3 hours) Practice issues in the care, treatment and delivery of social and health care services to elders. The purpose of this course is to increase knowledge and understanding of social work practice skills, issues and ethics in the care and treatment of elders that come to the attention of social workers and allied professionals. (Irregular)

S WK 5203 Social Work and the Law (Elective) (3 hours) Prerequisite: graduate standing or permission of instructor. Examines law and the legal system. Special attention is given to legal issues impacting social service programs, clients and the profession of social work. (F)

S WK 5253 Alcohol and Other Drugs (Elective) (3 hours) Prerequisite: graduate standing in social work or permission of instructor. Provides an integrated focus on the action of drugs and the consequences of AOD use, abuse, and addiction. Historical and current policies as well as issues are also examined. Attention is given to diverse populations, research finding and theoretical perspectives. (Irregular)

S WK 5273 Social Work in a School-based Setting (Elective) (3 hours) Course is designed to assist the master's level social work student in developing a comprehensive and in-depth understanding of current school social work practice. The values, purpose, knowledge base and sanctions which under-gird the specialized practice of school social work will be discussed and analyzed. (Irregular)

S WK 5363-Health & Social Work (Elective) (3 hours) Course is designed to develop practice-based knowledge of social work in health care settings, medical terminology, health care provisions, interdisciplinary teams, and insurance issues; the effects of illness and disease on the patient and families, the importance of patient rights and the intersection of culture, gender, age, class, and sexual orientation, on the interactions between the patient, healthcare system and professionals. (Irregular)

S WK 5490 Research Investigations in Social Work (Elective) (3 hours) Prerequisite: graduate standing and permission of instructor, adviser and graduate program coordinator. May be repeated; maximum credit 12 hours. Initiation and completion of an individual or group research project dealing with some aspect of social work. Students are expected to demonstrate knowledge of the scientific method as applied to social work. Emphasis will be on student's capacity to elaborate implications of research findings for social work theory and practice. (F, Sp, Su)

S WK 5603 Supervision and Consultation (Elective) (3 hours) Prerequisite: second-year graduate standing, advanced standing student, or permission of the instructor. Addresses the development of skills in supervision and consultation of social work practice in agency context. The tasks of supervision and consultation are addressed in a social systems context and address the issues confronting supervisors in a multicultural society. (F)

S WK 5733 Mental Health Assessment and Diagnosis (Elective) (3 hours) Prerequisite: graduate standing or permission of instructor. Designed to assist the student in understanding and using the prevailing psychiatric taxonomic system, the diagnostic and statistical manual of mental disorders Prepares students to function in clinical settings where familiarity with the DSM criteria is fundamental knowledge. Additionally, students will examine the benefits and risks of this psychiatric taxonomy in relationship to diversity, culture, prevention, treatment, and recovery from a mental illness. Therapeutic interventions including psychopharmacological strategies will be critically examined. (Irregular)

S WK 5743 Perspectives on International Social Work (Elective) (3 hours) Prerequisite: graduate standing in social work or permission of the instructor. Designed to help students acquire knowledge about international social work, models of practice, developmental processes, and strategies. Specific attention is given to the methods and skills of social work practice with international communities. Emphasis is given to social problems adversely impacting at-risk international populations. (Irregular)

S WK 5753 Child and Adolescent Mental Health (Elective) (3 hours) Prerequisite: graduate standing in social work or permission of instructor. Provides an overview of clinical information necessary to effectively assess, diagnose and provide social work treatment for children and adolescents in need of mental health services. (Irregular)

S WK 5960 Directed Readings (Elective) (1-4 hours) Prerequisite: graduate standing and permission of the department. Directed readings and/or literature reviews under the direction of a faculty member. May be repeated; maximum credit six hours. (F, Sp, Su)

S WK 5980 Research for Master's Thesis Prerequisite: permission of instructor. Research for master's thesis. Variable enrollment, two to six hours; maximum credit applicable toward degree: six hours. (F, Sp, Su)