**Practicum Planning and Placement Process**

**Administration and Community Practice**

- **April Practicum Planning Orientation**
- **April ACP Information Meeting**
- **Meeting with Dr. Gray**  
  Practicum Site Identification
- **Proposal Development**  
  Evaluation Project Development  
  EBPP Development
- **Approval Process:**
  - Karen Gray - Practicum Activities
  - Ric Munoz - Evaluation Project
  - Amy White - DHS
  - Mary Brandt - Schools
  - Gena Massey - Health and Medical
- **Group Planning Conference**  
  Final Approval for All ACP Placements
- **Submit Documentation to IPT**
- **IPT Documentation Audit**
- **Enrollment Notice**
- **Instructor Training**
- **Pre-practicum Orientation**  
  Field Practicum Contract Training
- **Connect with Site and Field Instructor**
- **Faculty Liaison Meetings**
  - Contract Training
  - Contract Building
  - Site Visits